

BARLBY & OSGODBY TOWN COUNCIL

Council Manager : Mrs Dianne Dumbell
Dower House, Landing Lane, Barlby
SELBY, North Yorkshire, YO8 5UU
Tel/Fax : 01757 213121
Email : barlby.pc@btinternet.com

PUBLIC PARTICIPATION IN MEETINGS

Recording and filming the proceedings, (Local Audit and Accountability Act 2014), is permitted with the consent of the Town Council providing that the recording is overt, that Members of the Public attending to raise issues with the Council do not object to being recorded and prior to the commencement of the Meeting notice has been given of the intention to record so that reasonable facilities may be provided.

1. The public session will be ordered by the Chairman in accordance with standing orders.
2. A 15 minutes session is set aside at the beginning of each meeting for members of the public to address Councillors. This can be brought to a close or extended at the discretion of the Chairman.
3. Members of the public are permitted to speak during this session but may not participate in any other part of the meeting without formal resolution.
4. Groups should appoint a spokesperson to represent them.
5. A spokesperson or individual will be allowed a maximum of 3 minutes only and the Chairman may bring contributions to a close.
6. When a spokesperson or individual has spoken he or she should not speak again unless authorised by the Chairman.
7. If an issue is specified on the Agenda, the Council may take comments or suggestions raised in the public session into consideration when debating the issue. Councillors and officials are not expected to engage in discussion with members of the public during this session.
8. If an issue raised in the public session is not on the Agenda the Council will consider adding it to the Agenda for the next meeting unless it can be dealt with under delegated functions.
9. Detailed issues must be put in writing to the Council 7 days before the meeting and if approved will be added to the Agenda.
10. Decent standards of behaviour are expected during the session, anyone behaving in a threatening or abusive manner will be asked to leave the meeting. Disturbances will be reported to the Police.